

REGULAR SCHOOL BOARD BUSINESS MEETING

There will be a Regular Meeting of the Erin School District Board of Education commencing at 6:00 p.m. on Monday, April 22, 2024. The meeting will be held in the Erin School Library, 6901 Hwy O, Hartford.

MINUTES

1. Call meeting to order - **Meeting was called to order at 6:00**
2. Roll Call of Members -**Present were Terry Klubertanz, Bill Holz, Bridget Hubing, and Steve Yoder, Mrs. Kalina and Mr. Frank were also present. Frank Alvarez was absent**
3. Pledge of Allegiance - **The Pledge was said**
4. Verification of public notice pursuant to s. 19.84(1)(2)(3) and (4) **Posted in the designated location and on the website**
5. Agenda
 - a. Corrections and/or deletions
 - b. Approval - **Motion to approve by TK, 2nd BH, all ayes.**
6. Visitors Comments/Concerns: "The Board has opted to have a public comment period at its special school board meeting. Comments are limited to agenda items only. Each presenter is limited to three (3) minutes for the presenter's comments. Comments must be directed solely to the Board and/or its designee and must not address other members of the audience during this part of the meeting. The Board members will not debate the issue with audience members, but may inquire additional information, which they may use when deciding on Board agenda item(s). The Board may briefly discuss the agenda issues raised by the public commenter but will not act upon such issue. All individuals who comment during the public comment period are reminded that the information provided this evening is intended to provide information to the Board so that it can fulfill its role. In that vein, all parties are reminded that all information offered be truthful and honest. False statements or stigmatizing charges may subject the individual making such statements to legal repercussions, including, but not limited to, defamation claims."
7. **Approval of Consent Agenda Items Below** - **Motion by TK and seconded by BH to remove item 7, e, i off the consent agenda and place in agenda item 8. a., All ayes. Motion by TK and second by BH to approve revised Consent Agenda. All ayes.**
 - a. Approval of Minutes
 - i. March 18, 2024
 - b. Financial Report
 - i. Approve payroll and accounts payable – Ms. Hubing
 - ii. Approve Treasurer's report – Ms. Hubing
 - c. Leave of Absence Requests – Mrs. Kalina
 - i. None
 - d. Staff Resignation(s) – Mrs. Kalina
 - i. None
 - e. Staff Contract(s) – Mrs. Kalina
 - i. Jeffery Liker - Middle School Science
 - f. Extra-Curricular Resignation(s) – Mrs. Kalina
 - i. None
 - g. Extra-Curricular Contracts(s) – Mrs. Kalina
 - i. None
 - h. Volunteer Letter of Understanding – Mrs. Kalina
 - i. None

- i. Reports – If applicable
 - i. Building & Grounds – Mr. Yoder
 - ii. Policy – Mr. Holz
 - iii. Finance – Mrs. Klubertanz
- 8. Approval of Consent Agenda Item(s) Deferred for Individual Action
 - a. State Item number: 7, e, i - **Motion to approve by TK seconded by BH All Ayes**
 - b. State Item number: 7, __, __
- 9. Administrative Reports
 - a. Principal - Mr. Frank - **Mr. Frank updated us on classroom visits, Educator Effectiveness, Forward testing, Evacuation planning, Eclipse buddy day, the Fun Fair, and Little Mermaid Musical and planning for 8th grade promotion.**
 - b. District Administrator - Mrs. Kalina **Mrs. Kalina updated us on the area school’s 2024-25 calendars, new Chromebooks will be purchased for 5th through e-rate, 5th grade Human Growth and Development took place last week, SAIL Team met with the coach today, goals include academics potential retirees are ensuring a smooth transition, PD today included forming class lists, math diagnostic lead by teachers, data meeting will be held the end of May, Mrs. Kalina will be attending WASDA and PAC meetings**
- 10. Old Business (All items under Old Business are subject to discussion and/or action)t
 - a. 2023-2024 Budget Update – Mrs. Kalina
 - b. Final Esser Expenditures
 - c. Policy – 2nd Reading
 - i.
- 11. New Business (All items under New Business are subject to discussion and/or action)
 - a. Library Plan - Mrs. Kalina -**Motion to approve by TK, 2nd BH, all ayes.**
 - b. Food Service Agreement - Mrs. Kalina -**Motion to approve by TK, 2nd BH, all ayes.**
 - c. Kiln Replacement/Venting - Mrs. Kalina -**Motion to approve by TK, 2nd BH, all ayes**
 - d. Multi-Purpose Room Cabinets - Mrs. Kalina -**Motion to approve by TK, 2nd BH, all ayes**
 - e. Library Cabinets - Mrs. Kalina -**Motion to approve by TK, 2nd BH, all ayes**
 - f. Facilities Study Options - Mrs. Kalina
 - g. Busing Update - Mrs. Kalina
 - h. Act 20 Update - Mrs. Kalina
 - i. 2024-25 Preliminary Budget - Mrs. Kalina
 - j. Policy – 1st Reading -**Motion to approve by TK, 2nd BH, all ayes**
 - i. 834 Use of School Faciliites-Equipment
 - ii. 834(R) Use of School Facilities-Equipment Rule
 - iii. 834(F) Use of School Facilities-Equipment Form
 - k. Set May Board Meeting Date - Mrs. Kalina -**The May Board meeting will be held 6:30pm on 5/28.**
- 12. Visitors Commentary Concerns: This is the time visitors and guests may address the Board on any item within board control. The Board President may limit comments to 3-5 minutes.
- 13. Motion and roll call vote to adjourn to closed session session as per State Statute 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” and Pursuant to Wisconsin Statutes 19.85 (1) (c), (f) and (g) the Board of Education may move into closed

Upon request to the District Administrator, the District shall make reasonable accommodation including the provision of information material in an alternative format as necessary for a disabled person to be able to participate in this activity. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated

session for the purpose of: a. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.as per State Statute 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” and 19.86, 19.85(1)(c) and (e) and 111.70(4)(CM)2, “discuss total base wage proposals for employees in the Erin Teacher’s Association bargaining unit” and then convene back into open session. **-Motion to move into closed session by TK, roll call all ayes.**

- a. Director of Building and Grounds, Bookkeeper, and Administrative Assistant **Motion to give Johrendt, Runte and Versh \$4,000 in a 403B by TK, 2nd BH, all ayes.**
- b. Legal Update
- c. District Administrator Evaluation

14. The Board will convene into Open Session to act, if appropriate, on the items considered in Closed Session

15. Adjourn - **Motion to adjourn by TK, 2nd BH, all ayes.**

Scheduled Meetings

Regular School Board Meeting – TBD, 6:00 p.m., Erin School Library

Finance Committee – Date & Time (TBD), Erin School

Buildings & Grounds Committee Meeting – Date & Time (TBD) Erin School

Policy Committee Meeting – May 6, 2024 Erin School