

REGULAR SCHOOL BOARD BUSINESS MEETING

There will be a Regular Meeting of the Erin School District Board of Education commencing at 6:00 p.m. on Monday, February 26, 2024. The meeting will be held in the Erin School Library, 6901 Hwy O, Hartford.

MINUTES

1. Call meeting to order - **Called to Order at 6:00 pm**
2. Roll Call of Members - **Present were Terry Klubertanz, Bill Holz, Bridget Hubing, Steve Yoder, and Frank Alvarez. Mrs. Kalina was also present**
3. Pledge of Allegiance - **The Pledge was said**
4. Verification of public notice pursuant to s. 19.84(1)(2)(3) and (4) - **Posted at the designed location and on our website**
5. Agenda - **Motion to approve by TK, 2nd BH, all ayes.**
 - a. Corrections and/or deletions
 - b. Approval
6. Visitors Comments/Concerns: "The Board has opted to have a public comment period at its school board meeting. Comments are limited to agenda items only. Each presenter is limited to three (3) minutes for the presenter's comments. Comments must be directed solely to the Board and/or its designee and must not address other members of the audience during this part of the meeting. The Board members will not debate the issue with audience members, but may inquire additional information, which they may use when deciding on Board agenda item(s). The Board may briefly discuss the agenda issues raised by the public commenter but will not act upon such issue. All individuals who comment during the public comment period are reminded that the information provided this evening is intended to provide information to the Board so that it can fulfill its role. In that vein, all parties are reminded that all information offered be truthful and honest. False statements or stigmatizing charges may subject the individual making such statements to legal repercussions, including, but not limited to, defamation claims."
 - a. Comment/Concerns regarding Item 11b - 2024-25 School Calendar Resolution
7. **Approval of Consent Agenda Items Below - Motion to approve by TK, 2nd BH, all ayes.**
 - a. Approval of Minutes
 - i. January 22, 2024
 - b. Financial Report
 - i. Approve payroll and accounts payable – Ms. Hubing
 - ii. Approve Treasurer's report – Ms. Hubing
 - c. Leave of Absence Requests – Mrs. Kalina
 - i. None
 - d. Staff Resignation(s) – Mrs. Kalina
 - i. Terry Dittman-Middle School Science
 - ii. Pam May-5th Grade
 - e. Staff Contract(s) – Mrs. Kalina
 - i. None
 - f. Extra-Curricular Resignation(s) – Mrs. Kalina
 - i. None
 - g. Extra-Curricular Contracts(s) – Mrs. Kalina
 - i. 7th grade Girls Volleyball- Tana Everts (returning)
 - ii. 7th grade Girls Volleyball - Laura Plaza (returning)

- iii. 8th grade Girls Volleyball - Patty Hotchkiss (returning)
 - iv. 7th grade Boys Volleyball - Ashley Lisocki (returning)
 - v. 8th grade Boys Volleyball - Deb Hack (returning)
 - vi. 7th & 8th grade Boys Volleyball Assistant Coach - Mark Murphy
 - h. Volunteer Letter of Understanding – Mrs. Kalina
 - i. None
 - i. Reports – If applicable
 - i. Building & Grounds – Mr. Yoder
 - ii. Policy – Mr. Holz
 - iii. Finance – Mrs. Klubertanz
- 8. Approval of Consent Agenda Item(s) Deferred for Individual Action
 - a. State Item number: 7, __, __
 - b. State Item number: 7, __, __
- 9. Administrative Reports
 - a. Principal - Mr. Frank - **Mrs. Kalina reported out for Mr. Frank - February updates included data meetings which provide a way to be responsive to student needs, he and Mrs. Kalina continue to make classroom visits and complete teacher evaluations, a new fire drill procedure was put in place where green and red cards are used to make returning to the building go a bit quicker, an evacuation drill will be held this spring, plans are in the works for that, students have done a great job in forensics this year, 25 out of 33 students are going to the state competition, 4K-2nd grade celebrated 100 days of school dressed as 100 year olds, Mr. Frank and Mrs. Kalina attended the HUHS Showcase and were able to help highlight what HUHS has to offer to our 8th graders and their families**
 - b. School District – **Mrs. Kalina reported Staff celebrations, Tim Mueller - WHPE Advocacy Award 2023, Mrs. Rekowski had a local book signing for Gritty the Goat, Mrs. Bartlein had over 100 attendees when presenting on Executive function and reading at WSRA. Also, Erin students are represented through HUHS sports, at the state level, Gavin Wolters 4th place, Hartford Snowboarding Team took 1st place with 6 Erin Alumni. Mrs. Kalina updated the Board on a new leadership process called SAIL, this is part of continuous improvement, tree trimming that needs to be completed per our insurance company, HUHS students will be helping with this as part of their Day of Service, Kiln replacement also due to the insurance company’s requirement and the possibility of adding air conditioning to the multi-purpose room, (still looking into the details) February Professional Development Day we hosted Eric Larsen at no cost, he presented on Hattie’s research, Depth of Knowledge, PLC culture and worked with our team on Forward Data trends. Next Monday we will focus on ACT 20 science or reading literacy, required test proctoring, and report card prep. We are hosting ELA Peer Visits on 3/7 and science teachers, Mrs. Kalina attended a day at the capital on February 1st hosted by CESA 6 to learn more about how education laws happen. She will also attend PAC and the Learning and Assessment meeting at CESA this month.**
 - i. Minutes of Instruction - **even with our two snow days are ok with our minutes, we do not need to make up any days right now**
- 10. Old Business (All items under Old Business are subject to discussion and/or action)
 - a. 2024-2025 School Calendar - Mrs. Kalina
 - b. Well Update - Mrs. Kalina. **Additional charges approved up to \$10,000 and the board is aware.**

Upon request to the District Administrator, the District shall make reasonable accommodation including the provision of information material in an alternative format as necessary for a disabled person to be able to participate in this activity. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated

- c. Policy – 2nd Reading - **Motion to approve by TK, 2nd BH, all ayes.**
 - i. 361.1 Instructional Materials Selection
 - ii. 361.1(R) Instructional Materials Selection Guideline
 - iii. 361.2 Library Materials Selection
 - iv. 361.2(R) Library Materials Selection Rule
 - v. 361.2(F) Request for Reconsideration of Library or Instructional Material
11. New Business (All items under New Business are subject to discussion and/or action)
- a. Set March Board Meeting Date – Mrs. Kalina - **March Board Date is set for 3/18/2024**
 - b. 2024-25 School Calendar Resolution 2024-2 – Mrs. Kalina - **Motion to approve Resolution by TK, 2nd FA, all ayes.**
 - c. Approve ELA Flooring Bid - Mrs. Kalina - **Motion to approve bid for \$6500 with adhesive abatement not to exceed \$1,000 by TK, 2nd BH, all ayes.**
 - d. Policy – 1st Reading
 - i. None
12. Visitors Commentary Concerns: This is the time visitors and guests may address the Board on any item within board control. The Board President may limit comments to 3-5 minutes.
13. Adjourn to Closed Session as per State Statute 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” and then convene back into open session. **No need for closed session due to contract approval.**
- a. District Administrator Contract **Motion to approve by TK 2nd BH, all ayes**
14. Adjourn **Motion to adjourn by TK, 2nd by BH, all ayes.**

Scheduled Meetings

Regular School Board Meeting – Date & Time (March 18, 2024), Erin School Library
Finance Committee – Date & Time (TBD), Erin School
Buildings & Grounds Committee Meeting – Date & Time (TBD) Erin School
Policy Committee Meeting – March 6, 2024 (TBD Erin School)

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