

REGULAR SCHOOL BOARD BUSINESS MEETING

There will be a Regular Meeting of the Erin School District Board of Education commencing at 6:00 p.m. on Monday, October 23, 2023. The meeting will be held in the Erin School Library, 6901 Hwy O, Hartford.

MINUTES

1. Call meeting to order **Meeting was called to order at 6:00 pm.**
2. Roll Call of Members **Present were Terry Klubertanz, Bill Holz, Bridget Hubing, Steve Yoder. Also present were Mrs. Kalina and Mr. Frank. Frank Alvarez was absent.**
3. Pledge of Allegiance **The Pledge was said**
4. Verification of public notice pursuant to s. 19.84(1)(2)(3) and (4) **Posted at the designed location and on our website**
5. Agenda
 - a. Corrections and/or deletions
 - b. Approval **Motion to approve by TK, 2nd BH, all ayes.**
6. Visitors Comments/Concerns: "The Board has opted to have a public comment period at its special school board meeting. Comments are limited to agenda items only. Each presenter is limited to three (3) minutes for the presenter's comments. Comments must be directed solely to the Board and/or its designee and must not address other members of the audience during this part of the meeting. The Board members will not debate the issue with audience members, but may inquire additional information, which they may use when deciding on Board agenda item(s). The Board may briefly discuss the agenda issues raised by the public commenter, but will not act upon such issue. All individuals who comment during the public comment period are reminded that the information provided this evening is intended to provide information to the Board so that it can fulfill its role. In that vein, all parties are reminded that all information offered be truthful and honest. False statements or stigmatizing charges may subject the individual making such statements to legal repercussions, including, but not limited to, defamation claims."
7. **Approval of Consent Agenda Items Below Motion to approve the Consent Agenda by TK, 2nd BH, all ayes.**
 - a. Approval of Minutes
 - i. September 25, 2023
 - b. Financial Report
 - i. Approve payroll and accounts payable – Ms. Hubing
 - ii. Approve Treasurer's report – Ms. Hubing
 - c. Leave of Absence Requests – Mrs. Kalina
 - i. None
 - d. Staff Resignation(s) – Mrs. Kalina
 - i. None
 - e. Staff Contract/Job Description – Mrs. Kalina
 - i. None
 - f. Extra-Curricular Resignation(s) – Mrs. Kalina
 - i. None
 - g. Extra-Curricular Contracts(s) – Mrs. Kalina
 - i. None

- h. Volunteer Letter of Understanding – Mrs. Kalina
 - i. None
- i. Reports – If applicable
 - i. Building & Grounds – Mr. Yoder
 - ii. Policy – Mr. Holz
 - iii. Finance – Mrs. Klubertanz
- 8. Approval of Consent Agenda Item(s) Deferred for Individual Action
 - a. State Item number: 7, __, __
 - b. State Item number: 7, __, __
- 9. Administrative Reports
 - a. Mr. Frank - **Mr. Frank updated us on Parent Teacher Conferences, Trunk-or-Treat, a Middle School bowling outing, conferences he has attended. New parents attending PTC meetings and contributing new ideas.**
 - b. Mrs. Kalina - **Mrs. Kalina updated the Board on the loss of sparsity aid, the reduction of one bus route. a well update, we had another bad water sample so we are back to bottled water for at least this week. The status of the library project, the fire alarm system was tested and everything is as it should be. The sanitary lift pumps will need to be replaced. There was a problem with the programming of the new air handling unit but it is now working as it should be. Peer visits and book clubs with neighboring districts are off and running.**
- 10. Old Business (All items under Old Business are subject to discussion and/or action)
 - a. Review 2023-24 Budget – Mrs. Kalina
 - b. Third Friday Count – Mrs. Kalina
 - c. Policy – 2nd Reading **Motion to approve 2nd reading of policies by TK, 2nd BH, all ayes.**
 - i. 411(R) Student Harassment and/or Bullying Rule (postponed)
 - ii. 723 School Safety Plans
 - iii. 751 Student Transportation
 - iv. 751(R) Student Transportation Rule
- 11. New Business (All items under New Business are subject to discussion and/or action)
 - a. Certify the 2023-2024 Tax Levy – Mrs. Kalina **Motion to approve tax levy for \$2,096,323 by TK, 2nd BH, all ayes.**
 - b. Snow Plow Bids - Mrs. Kalina **Motion to award snow plowing contract to Advance by TK, 2nd BH, all ayes.**
 - c. Milk Prices - Mrs. Kalina **Motion to set milk price at \$.40 cents by TK, 2nd BH, all ayes.**
 - d. Establish Dates for November and December Board Meetings – Mrs. Kalina **Board meeting dates will be November 27th and December 18th**
 - e. Policy – 1st Reading
 - i. None
- 12. Visitors Commentary Concerns: This is the time visitors and guests may address the Board on any item within board control. The Board President may limit comments to 3-5 minutes.

Upon request to the District Administrator, the District shall make reasonable accommodation including the provision of information material in an alternative format as necessary for a disabled person to be able to participate in this activity. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated

13. **Motion and roll call vote to go into closed session by TK, 2nd BH all ayes** Adjourn to Closed Session as per State Statute 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” and Pursuant to Wisconsin Statutes 19.85 (1) (c), (f) and (g) the Board of Education may move into closed session for the purpose of: a. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
- a. Administrative Evaluations
 - b. Brian Versh - Director of Building and Grounds The Board will convene in Open Session to take action, if appropriate, on the items considered in Closed Session. **Motion to leave closed session by TK, 2nd BH, all ayes.**
 - c. **Motion to approve a maximum \$2,500 allocated for building and grounds overtime by TK, 2nd by BH, all ayes.**

14. Adjourn

Scheduled Meetings

Regular School Board Meeting – Date & Time (TBD), 6:00 p.m., Erin School Library

Finance Committee – Date & Time (TBD), Erin School

Buildings & Grounds Committee Meeting – October 23, 2023, 5:15 p.m., Erin School

Policy Committee Meeting – November 6, 2023 5:00 p.m., Erin School