

REGULAR SCHOOL BOARD BUSINESS MEETING

There will be a Regular Meeting of the Erin School District Board of Education commencing at 6:00 p.m. on Monday, December 18, 2023. The meeting will be held in the Erin School Library, 6901 Hwy O, Hartford.

MINUTES

1. Call meeting to order - **Meeting called to order at 6 PM**
2. Roll Call of Members - **Present were Terry Klubertanz, Bill Holz, Bridget Hubing, and Frank Alvarez. Also present were Mrs. Kalina and Mr. Frank. Steve Yoder was not present**
3. Pledge of Allegiance **The Pledge was said**
4. Verification of public notice pursuant to s. 19.84(1)(2)(3) and (4) **Posted at the designed location and on our website**
5. Agenda
 - a. Corrections and/or deletions
 - b. Approval - **Motion to approve by TK, 2nd BH, all ayes.**
6. Visitors Comments/Concerns: "The Board has opted to have a public comment period at its special school board meeting. Comments are limited to agenda items only. Each presenter is limited to three (3) minutes for the presenter's comments. Comments must be directed solely to the Board and/or its designee and must not address other members of the audience during this part of the meeting. The Board members will not debate the issue with audience members, but may inquire additional information, which they may use when deciding on Board agenda item(s). The Board may briefly discuss the agenda issues raised by the public commenter, but will not act upon such issue. All individuals who comment during the public comment period are reminded that the information provided this evening is intended to provide information to the Board so that it can fulfill its role. In that vein, all parties are reminded that all information offered be truthful and honest. False statements or stigmatizing charges may subject the individual making such statements to legal repercussions, including, but not limited to, defamation claims."
7. **Approval of Consent Agenda Items Below Motion to approve by TK, 2nd BH, all aBH yes**
 - a. Approval of Minutes
 - i. November 27, 2023
 - b. Financial Report
 - i. Approve payroll and accounts payable – Ms. Hubing
 - ii. Approve Treasurer's report – Ms. Hubing
 - c. Leave of Absence Requests – Mrs. Kalina
 - i. None
 - d. Staff Resignation(s) – Mrs. Kalina
 - i. None
 - e. Staff Contract/Job Description – Mrs. Kalina
 - i. None
 - f. Extra-Curricular Resignation(s) – Mrs. Kalina
 - i. None
 - g. Extra-Curricular Contracts(s) – Mrs. Kalina
 - i. 7th Grade Boys Basketball Coach - Isaiah Andress
 - h. Volunteer Letter of Understanding – Mrs. Kalina

- i. None
 - i. Reports – If applicable
 - i. Building & Grounds – Mr. Yoder
 - ii. Policy – Mr. Holz
 - iii. Finance – Mrs. Klubertanz
- 8. Approval of Consent Agenda Item(s) Deferred for Individual Action
 - a. State Item number: 7, __, __
 - b. State Item number: 7, __, __
- 9. Administrative Reports
 - a. Mr. Frank
 - i. **Collecting student report card reflections, working on 8th grade transition into high school. The first lockdown drill of the year was completed and went well. The elementary student holiday program was performed and well received by parents.**
 - b. Mrs. Kalina
 - i. **Looking for a summer school partnership with HHASD this year due to our library project and their grant, Calendar will be ready next month- waiting on ACT 20 training dates, ACT 20 update, Baird will update comparables in spring, Employee engagement survey good participation, earned an assessment literacy grant, upcoming PD 1/2/24, Great small school holiday spirit**
- 10. Old Business (All items under Old Business are subject to discussion and/or action)
 - a. Review 2023-24 Budget – Mrs. Kalina
 - b. Library Insurance Claim - Mrs. Kalina
 - c. Well Update - Mrs. Kalina
 - d. Policy – 2nd Reading
 - i. 512 - Harassment **Motion to approve by TK, 2nd BH , all ayes**
- 11. New Business (All items under New Business are subject to discussion and/or action)
 - a. Emergency Drill - Mrs. Kalina - **Motion to approve by TK, 2nd BH, all ayes**
 - b. Policy – 1st Reading
 - i. None
- 12. Visitors Commentary Concerns: This is the time visitors and guests may address the Board on any item within board control. The Board President may limit comments to 3-5 minutes.
- 13. Motion and roll call vote to go into closed session. Pursuant to Wisconsin Statutes 19.85 (1) (c), (f) and (g) the Board of Education may move into closed session for the purpose of: a. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and as per State Statute 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” **Motion and roll call vote to go into closed session by TK, 2nd BH all ayes**
- 14. Motion to Reconvene to Open Session **Motion to Reconvene to open session by TK, 2nd FA all ayes**
- 15. Adjourn - Motion to adjourn **by TK, 2nd FA all ayes.**

Upon request to the District Administrator, the District shall make reasonable accommodation including the provision of information material in an alternative format as necessary for a disabled person to be able to participate in this activity. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated

Scheduled Meetings

Regular School Board Meeting – January 22, 2024, 6:00 p.m., Erin School Library

Finance Committee – Date & Time (TBD), Erin School

Buildings & Grounds Committee Meeting – January 22, 2024, 5:15 p.m., Erin School

Policy Committee Meeting – January 8, 2024, 5:00 p.m., Erin School

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