

REGULAR SCHOOL BOARD BUSINESS MEETING

There will be a Regular Meeting of the Erin School District Board of Education commencing at 6:00 p.m. on Monday, November 27, 2023. The meeting will be held in the Erin School Library, 6901 Hwy O, Hartford.

MINUTES

1. Call meeting to order **Meeting was called to order at 6:00 pm.**
2. Roll Call of Members **Present were Terry Klubertanz, Bill Holz, Bridget Hubing, Steve Yoder and Frank Alvarez. Also present were Mrs. Kalina and Mr. Frank.**
3. Pledge of Allegiance **The Pledge was said**
4. Verification of public notice pursuant to s. 19.84(1)(2)(3) and (4) **Posted at the designed location and on our website**
5. Agenda
 - a. Corrections and/or deletions
 - b. Approval - **Motion to approve by TK, 2nd BH , all ayes.**
6. Visitors Comments/Concerns: "The Board has opted to have a public comment period at its special school board meeting. Comments are limited to agenda items only. Each presenter is limited to three (3) minutes for the presenter's comments. Comments must be directed solely to the Board and/or its designee and must not address other members of the audience during this part of the meeting. The Board members will not debate the issue with audience members, but may inquire additional information, which they may use when deciding on Board agenda item(s). The Board may briefly discuss the agenda issues raised by the public commenter, but will not act upon such issue. All individuals who comment during the public comment period are reminded that the information provided this evening is intended to provide information to the Board so that it can fulfill its role. In that vein, all parties are reminded that all information offered be truthful and honest. False statements or stigmatizing charges may subject the individual making such statements to legal repercussions, including, but not limited to, defamation claims."
7. **Approval of Consent Agenda Items Below Motion to approve by TK, 2nd BH, all ayes.**
 - a. Approval of Minutes
 - i. October 23, 2023
 - b. Financial Report
 - i. Approve payroll and accounts payable – Ms. Hubing
 - ii. Approve Treasurer's report – Ms. Hubing
 - c. Leave of Absence Requests – Mrs. Kalina
 - i. None
 - d. Staff Resignation(s) – Mrs. Kalina
 - i. None
 - e. Staff Contract/Job Description – Mrs. Kalina
 - i. None
 - f. Extra-Curricular Resignation(s) – Mrs. Kalina
 - i. None
 - g. Extra-Curricular Contracts(s) – Mrs. Kalina
 - i. 5th Grade Boys Basketball Coach - Lauren Posick
 - ii. 5th Grade Boys Basketball Coach - Jay Posick
 - iii. 6th Grade Boys Basketball Coach - Hannah Thoenes

- h. Volunteer Letter of Understanding – Mrs. Kalina
 - i. None
- i. Reports – If applicable
 - i. Building & Grounds – Mr. Yoder
 - ii. Policy – Mr. Holz
 - iii. Finance – Mrs. Klubertanz
- 8. Approval of Consent Agenda Item(s) Deferred for Individual Action
 - a. State Item number: 7, __, __
 - b. State Item number: 7, __, __
- 9. Administrative Reports
 - a. Mr. Frank - Mr. Frank updated the Board on the end of Trimester 1, status of staff evaluations, the Veteran’s Wall that was displayed near the music room, many families submitted photos and students and staff read the announcement, new staff mentor training, the 8th grade field trip to the YMCA and Marquette game. The Y had great things to say about our students, the Middle School Activity Night was well attended, the Elementary students enjoyed the PTC Craft Day where many parents volunteered to help. Upcoming events, 8th grade field trip to Madison, the Elementary holiday concert is December 8th and the Middle School concert/8th grade musical will be held December 20th.
 - b. Mrs. Kalina
 - i. Celebrations
 - 1. Subway - winner chose Erin School as donation \$300 to our gift fund
 - 2. YMCA- positive communication from the staff, our students were great leaders, they waived the fee
 - 3. Other items: Senator Knodl visited again per request to look into sparisty aid, potential change in tech services pending, bus updates, we are back to 3 routes and hopeful to provide consistent service, employee engagement survey went out on 11/22 we hope to have strong participation, we will give it again in May as part of continuous improvement, parent survey and instructional refocus are next steps, PD updates: focus on instructional impact teams, reg and spec ed team work, math working on enrichment, spiral review and IM components, reviews new suggested social studies scope and sequence, reading sound walls, shifts in forward tests waiting on ACT 20 direction but starting some staff plans with neighboring districts, Summer learning will be impacted by summer projects, we are starting to explore options, YOUTH apprentice presentation at HUHS, DPI is bringin many required reports back quickly board will see non-discrimination and library plans this year, Staff is learning about Conversational Capacity, Coaching, we posted for an assistant position for Mr. Andress as he will coach 7th and 8th grade. It makes sense to combine the teams for practice. School Board Education convention Jan 17-19 Baird Center in Milwaukee Early Bird registration December 15th
- 10. Old Business (All items under Old Business are subject to discussion and/or action)
 - a. Review 2023-24 Budget – Mrs. Kalina

Upon request to the District Administrator, the District shall make reasonable accommodation including the provision of information material in an alternative format as necessary for a disabled person to be able to participate in this activity. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated

- b. Library Insurance Claim - Mrs. Kalina **Motion to grant the floor removal from Scott Enterprises for \$27,420, approve Ideal flooring for \$44,045.62 and approve Demco library furniture not to exceed \$22,000 by TK, 2nd BH, all ayes.**
 - c. Well Update - Mrs. Kalina **Motion to approve the bid from D & D Well & Pumps to drill a new well for \$23,637.50 plus additional charges by TK, 2nd BH, all ayes.**
 - d. Policy – 2nd Reading
 - i. None
11. New Business (All items under New Business are subject to discussion and/or action)
- a. Audit - Mrs. Kalina **Motion to approve the audit results by TK, 2nd by BH, all ayes.**
 - b. State Report Card - Mrs. Kalina
 - c. Policy – 1st Reading **Motion to approve policy 512 with the noted changes, approve policy 823 and 823.1 as presented by TK, 2nd BH, all ayes.**
 - i. 512 - Harassment
 - ii. 823 - Access to Public Records
 - iii. 823.1 - Access to Non-Student Records
12. Visitors Commentary Concerns: This is the time visitors and guests may address the Board on any item within board control. The Board President may limit comments to 3-5 minutes.
13. Adjourn

Scheduled Meetings

Regular School Board Meeting – December 18, 2023, 6:00 p.m., Erin School Library
Finance Committee – Date & Time (TBD), Erin School
Buildings & Grounds Committee Meeting – January 22, 2024, 5:15 p.m., Erin School
Policy Committee Meeting – December 4, 2023, 5:00 p.m., Erin School

Upon request to the District Administrator, the District shall make reasonable accommodation including the provision of information material in an alternative format as necessary for a disabled person to be able to participate in this activity. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated