

## REGULAR SCHOOL BOARD BUSINESS MEETING

There will be a Regular Meeting of the Erin School District Board of Education commencing at 6:00 p.m. on Monday, January 22, 2024. The meeting will be held in the Erin School Library, 6901 Hwy O, Hartford.

### MINUTES

1. Call meeting to order **Called to Order at 6:00 pm**
2. Roll Call of Members- **Present were Terry Klubertanz, Bill Holz, Bridget Hubing, and Frank Alvarez. Also present were Mrs. Kalina and Mr. Frank. Steve Yoder arrived at 6:19 pm**
3. Pledge of Allegiance **The Pledge was said**
4. Verification of public notice pursuant to s. 19.84(1)(2)(3) and (4) **Posted at the designed location and on our website**
5. Agenda
  - a. Corrections and/or deletions
  - b. Approval - **Motion to approve with change to add Steve Yoder as he showed up late by TK, 2nd, all ayes.**
6. Visitors Comments/Concerns: "The Board has opted to have a public comment period at its school board meeting. Comments are limited to agenda items only. Each presenter is limited to three (3) minutes for the presenter's comments. Comments must be directed solely to the Board and/or its designee and must not address other members of the audience during this part of the meeting. The Board members will not debate the issue with audience members, but may inquire additional information, which they may use when deciding on Board agenda item(s). The Board may briefly discuss the agenda issues raised by the public commenter but will not act upon such issue. All individuals who comment during the public comment period are reminded that the information provided this evening is intended to provide information to the Board so that it can fulfill its role. In that vein, all parties are reminded that all information offered be truthful and honest. False statements or stigmatizing charges may subject the individual making such statements to legal repercussions, including, but not limited to, defamation claims."
7. **Approval of Consent Agenda Items Below - Motion to approve by TK, 2nd BH, all ayes.**
  - a. Approval of Minutes
    - i. December 18, 2023
  - b. Financial Report
    - i. Approve payroll and accounts payable – Ms. Hubing
    - ii. Approve Treasurer's report – Ms. Hubing
  - c. Leave of Absence Requests – Mrs. Kalina
    - i. None
  - d. Staff Resignation(s) – Mrs. Kalina
    - i. None
  - e. Staff Contract(s) – Mrs. Kalina
    - i. None
  - f. Extra-Curricular Resignation(s) – Mrs. Kalina
    - i. None
  - g. Extra-Curricular Contracts(s) – Mrs. Kalina
    - i. None
  - h. Volunteer Letter of Understanding – Mrs. Kalina

- i. None
  - i. Reports – If applicable
    - i. Building & Grounds – Mr. Yoder
    - ii. Policy – Mr. Holz
    - iii. Finance – Mrs. Klubertanz
- 8. Approval of Consent Agenda Item(s) Deferred for Individual Action
  - a. State Item number: 7, \_\_, \_\_
  - b. State Item number: 7, \_\_, \_\_
- 9. Administrative Reports
  - a. Principal – Mr. Frank **Provided an update about student responsiveness. Eight new students have started since December and feedback from parents has been positive. The 8th grade play and middle school concert were great events that were well received. Boys basketball and forensics are ready to begin.**
  - b. School District – Mrs. Kalina **Reviewed the employee engagement survey and results showed an engagement mean of 4.09. Plan to use this survey as a way to get feedback from staff and learn what we can do to improve. The next step is to do a parent survey in May to help with a continuous improvement plan for the school. Attended the state education conference and highlights included how to set goals, recognition, and funding opportunities. Trying to figure out how to get instructional focus to cutting edge by a better focus on professional development. We are still working on the well and it will need to be drilled deeper at a higher cost. Also working on bids to replace a number of exterior doors and provide air conditioning to the multi-purpose room.**
- 10. Old Business (All items under Old Business are subject to discussion and/or action)
  - a. Policy – 2<sup>nd</sup> Reading
    - i. None
- 11. New Business (All items under New Business are subject to discussion and/or action)
  - a. 2025 U.S. Women’s Open at Erin Hills – Mrs. Kalina **They will start the Saturday before Memorial Day weekend. As of right now there is no need to use the school but they expressed interest in using our parking lot.**
  - b. 2024-2025 School District Calendar – Mrs. Kalina - **bring back in February**
  - c. Establish Open Enrollment Numbers – Mrs. Kalina - **Motion to approve open enrollment seats as presented in the memo by TK, 2nd BH , all ayes.**
  - d. Policy – 1<sup>st</sup> Reading- **Motion to approve for first reading with the noted changes by TK, 2nd BH, all ayes.**
    - i. 361.1 Instructional Materials Selection
    - ii. 361.1(R) Instructional Materials Selection Guideline
    - iii. 361.2 Library Materials Selection
    - iv. 361.2(R) Library Materials Selection Rule
    - v. 361.2(F) Request for Reconsideration of Library or Instructional Material
- 12. Visitors Commentary Concerns: This is the time visitors and guests may address the Board on any item within board control. The Board President may limit comments to 3-5 minutes.
- 13. Adjourn **Motion to adjourn by TK, 2nd by BY, all ayes.**

Upon request to the District Administrator, the District shall make reasonable accommodation including the provision of information material in an alternative format as necessary for a disabled person to be able to participate in this activity. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated